

St. Regis School District

PERSONNEL

5221

Work Day / Compensation

Length of Work Day - Certified Staff

The length of a work day for a certified employee shall be eight (8) hours. The work day is generally exclusive of extracurricular assignments but inclusive of preparation time, lunch and assigned duties. The scheduled work day hours will be defined in the staff handbook. Other conditions pertaining to certified work day including salary are found in the current collective bargaining agreement.

Length of Work Day - Classified Staff

The length of a work day for classified staff is governed by the number of hours for which the employee is assigned. A full-time employee shall be considered to be an eight-(8)-hour-per-day/forty-(40)-hour-per-week employee. The work day is inclusive of lunch and breaks unless otherwise and specifically provided for by an individual contract. Supervisors will establish schedules. Wages are defined in each individual classified contract. New employee wages are established by the Board of Trustees.

The status of a bus driver work day is governed by the number of routes for which the employee is assigned. A “full-time” bus driver shall be considered one full route that has been approved by the Mineral County Transportation Committee and consists of a morning and afternoon run for 180 days.

Extra curricular bus runs are in addition to the established routes. Each extracurricular run will be paid an hourly wage that is defined on the individual classified contracts. The extracurricular schedule will be established by the supervisor and drivers.

Legal Reference:	29 USC 201 to 219	Fair Labor Standards Act of 1985
	29 CFR 516, et seq.	FLSA Regulations
	39-3-405, MCA	Overtime compensation
	39-4-107, MCA	State and municipal governments, school districts, mines, mills, and smelters
	10.65.103(2), ARM	Program of Approved Pupil Instruction-Related Days
	24.16.102, et seq., ARM	Wages and Hours

Policy History:

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