Student Directory Information Notification

Please sign and return this form to the school within thirty (30) days of the date of this letter. If we receive no response by that date, we will withhold all student directory information. However, we are required by law to release certain directory information to Armed Forces recruiters upon their request. You may direct us not to release such information by timely completing and returning this form.

_____
Date

Dear Parent/Eligible Student:
This letter informs you of your right to direct the District to withhold release of student directory information for _____.
Student's Name

Following is a list of items this District considers student directory information. Please choose one (1) of the three (3) options below; that is, choose Option 1, if the District may not release any item of directory information; Option 2, if the District may release all items of information; or Option 3, if the District may release only selected items of information (then check those items which may be released)**.**

Student Directory Information Notification

Release to:	**Institutions of Higher Education**	**Potential Employers**	**Armed Forces Recruiters, etc.**
	Option 1	**Option 1**	**Option 1**
	Option 2	**Option 2**	**Option 2**
	Option 3	**Option 3**	**Option 3**

Choose one of the Options below:
Option 1: The District **MAY NOT RELEASE ANY** information listed below.
Option 2: The District **MAY RELEASE ALL** information listed below.
Option 3: The District **MAY RELEASE ONLY** the information checked below.

If you chose Option 3 above, indicate by checking which items of information the District may release.

Student's name	Enrollment status (e.g., undergraduate or graduate; full-time or part-time)
Address	Participation in officially recognized activities and sports
Telephone listing	Weight and height of members of athletic teams
Electronic mail address	Degrees
Photograph	Honors and awards received
Date and place of birth	Most recent educational agency or institution attended
Major field of study	
Dates of attendance	
Grade level	

NOTE: If a student's name, grade level, or photograph are to be withheld, the student will not be included in the school's yearbook, program events, or other such publications.

_____ _____
Parent/Eligible Student's Signature ***Date***