

1 **St. Regis School District**

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3 **THE BOARD OF TRUSTEES**

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5 Records Available to Public

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7 All District records, except those restricted by state and federal law, shall be available to citizens  
8 for inspection at the Clerk's office.

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10 In accordance with 20-9-213(1), MCA, the record of the accounting of school funds shall be  
11 open to public inspection at any meeting of the trustees. A fee may be charged for any copies  
12 requested. Copies will be available within a reasonable amount of time following a request.

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14 A written copy of Board minutes shall be available to the general public within five (5) working  
15 days following approval of the minutes by the Board. If requested, one (1) free copy of minutes  
16 shall be provided to local media within five (5) working days following approval by the Board.

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18 Fees will be charged as follows:

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20 a) Copy of Board minutes - 15¢ per page

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22 b) Copy of other materials - 25¢ per page

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24 c) Time spent researching a copy project will be charged at the employee's hourly  
25 rate of pay.

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29 Legal References: 20-3-323, MCA District policy and record of acts  
30 20-9-213, MCA Duties of trustees

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32 Policy History:

33 Adopted on: March 8, 2006

34 Revised on: