

*****08-09 MINUTES*****

St. Regis School

July 22nd, 2008

The meeting was called to order at 6:02 p.m. by Chairman Dunlap.

>>>Board Roll Call<<<

H = Here

A = Absent

P = Partial

H- Ken Jasper
H- Shelly Dunlap
H- Jolie Skelton
H- Tina Dockter
H-Jackie Sanford

H- Patty Kero, Superintendent

P- Don Almquist, Principal

H-Tina Hill, Clerk

>>>Visitors<<<

Visitors (according to Sign-in sheet): None

>>>Public Forum<<<

The chairman made the following statement, "Public Forum is an opportunity to discuss items that are not on the agenda. These items may not be voted on by the board, however. Also, a reminder that individual's right-to-privacy laws usually exceed the public's right-to-know, therefore prohibiting any discussions of individual performance during the public forum section, or any other time during the meeting."

>>>Action Items<<<

1. Resignation of Title Teacher

The Board received the resignation of Gena Ferlan on July 17th. Chairman Dunlap read the letter. The Board discussed the fee from the teacher contract that states if they terminate after June 25th they would owe \$500. This late date puts the District in a bind to find someone qualified. They would like to hold her responsible for the \$500 fee. It may be possible to use this payment as a signing bonus for finding a qualified teacher.

As a side note, the board discussed Driver's Ed, and having a commitment from the instructor for a specified number of years or repayment of the living expenses would need to be paid for the Driver's Ed schooling.

A motion was made by Trustee Jasper and seconded by Trustee Sanford to accept Gena Ferlan's resignation with the contract clause of \$500 payment to the School District for late resignation

Motion Carries 5-0

2. Hiring Title Teacher - Tabled

This item has been tabled and will be on an agenda at another time. Three people have contacted the school and are interested in the position. Principal Almquist has one interview today. One of the previous applicants, Cortni King might be interested in the Title position. There was a time lapse between the acceptance of this position and the deadline for her submitting a letter of intent to the District for the Counseling position.

3. Hiring Counselor - Tabled

4. Hiring Dishwasher

Anita Lewis has been recommended by the Administration as well as the other kitchen staff for the position of dishwasher. No health benefits will be offered due to the position being a 4 hour position.

A motion was made by Trustee Sanford and seconded by Trustee Skelton to hire Anita Lewis as the dishwasher. The position will be for 4 hours a day.

Motion Carries 5-0

5. Approval of 21st Century contracts

The Board needs to approve the contracts prior to the people working. If there is a distance of time between meetings and staff need to be hired to fulfill the programs, there needs to be a phone confirmation through the Chairman of the entire Board, and then placed on the next agenda for approval. They would also like to have a detailed budget every month as well as prior notification to what programs will be offered. The programs need to be pre-approved by the Board. There had been a 21st Century Board, but it was suggested to have a committee instead. The Board wants to ensure that the grant has been read closely and that the provisions of the grant are being followed. This is especially important because the grant needs to be rewritten every year. The Board would like 21st Century to be on the Agenda for September in order to approve after-school programs for the school year. It would be helpful to them if the coordinator was present.

The following is a list of people to be approved for contracts for the 21st Century program.

Bernie Patterson
Scott Lowry
Darlene Jasper
Jodie Burklund

Linda McLinden
Dawn Palmer
Jim Warnken
Dave Jensen

Taylor Davis
Diane Gingerich
Grant Wilson

A motion was made by Trustee Skelton and seconded by Trustee Jasper to hire the above list for the 21st Century program/

Motion Carries 5-0

6. Policy 3235 – Video Surveillance

The policy was read and reviewed. This is the 1st reading. This item will be place on the August agenda for a 2nd reading.

7. Clerk Duties & salary

At the last meeting, the Board agreed to have the finance committee meet and bring a recommendation to the next meeting. The recommendation by the finance committee is to increase the Clerk's salary to \$33,280 retroactive to July 1. This recommendation is based on the average Clerk salary for a Class C school as well as education level and overall experience.

Some concerns by the Board included the singling out of one person as compared to the entire staff, limited experience as a Clerk, and others would like to see overtime received. Trustee Skelton stated that after the last meeting where this item was tabled, she polled the teachers and all of the ones she spoke to were in agreement that the Clerk needed to receive an increase. In order to come up with the same dollar amount recommended by the finance committee, 236 hours of overtime would need to be worked.

A motion was made by Trustee Skelton and seconded by Trustee to increase the Clerk's salary to 31,000 and authorize 100 hours overtime.

Motion Dies for lack of a second.

A motion was made by Trustee Jasper and seconded by Trustee Sanford to keep the current rate for the Clerk's salary and authorize up to 200 additional hours of overtime yearly.

Motion Carries 5-0

This decision is retroactive to the July 1st, and averages 4 hours of overtime per week.

8. Budget Development

The updated 2008-2009 budget for General Fund was given to the Board. Superintendent Kero explained the process that has been used thus far. Currently there is surplus of \$12,485. This surplus is due to several factors including; replacement of staff at lower levels on the salary schedule, reducing the extracurricular budget by \$5000, and dental and vision premiums being paid from the self insurance fund. The budget includes the recommendation for the Clerk's salary and will need to be changed to reflect the vote earlier in the meeting.

The Board would like the Superintendent to check with the Music Department to see if the amount budgeted is sufficient. They would also like her to speak with the Librarian to get a needs list for the Library.

The recommendation by the Superintendent is to place any remaining surplus back in the maintenance budget in order to replace previous levels of funding.

There was some discussion about the purchases for the Library last school year, and the Clerk mentioned that a lot of those items have been backordered and the orders are not complete. The Clerk will check into the status on these orders as well as the balances between purchase orders and invoices.

The Superintendent would like to apply part of the additional funds to the Gifted and Talented program as well.

The following inquiries were made by the Board:

When do we vote for our tech and building levy funds?

How are protested taxes received? They want to know when the money is received and where it is deposited. We need to know this from the County Treasurer because it is not split out on the county reports. The Board suggested talking to Bob Denning about the protested taxes. The Clerk will also check with Denise Horning of Missoula County.

The Clerk gave a recap on the restitution category balances.

Investments – \$125,495.89

Facilities – \$125,495.89

Staff – \$90,201.86

Student – \$86,916.47

>>>Information Items<<<

None

>>>Set Next Meeting/Adjourn<<<

The next regular meeting will be August 11th at 6 p.m. in Room 107. The meeting was adjourned by Chairman Dunlap at 7:56 p.m.

District Clerk

Board Chairperson