

*****08-09 MINUTES*****

**St. Regis School
October 8th, 2008**

The meeting was called to order at 6:01 p.m. by Chairman Dunlap.

>>>Board Roll Call<<<

H = Here

A = Absent

P = Partial

H- Ken Jasper
H- Shelly Dunlap
H- Jolie Skelton
H- Tina Dockter
H-Jackie Sanford

H- Patty Kero, Superintendent
H- Don Almquist, Principal
H-Tina Hill, Clerk

>>>Visitors<<<

Visitors (according to Sign-in sheet): Diane Gingerich, Dawn Palmer, Lisa Green, Cindy Feasel, Jim Warnken, Darlene Jasper, Terri Barclay, Linda McLinden, Jacki Gorshe

>>>Public Forum<<<

The chairman made the following statement, "Public Forum is an opportunity to discuss items that are not on the agenda. These items may not be voted on by the board, however. Also, a reminder that individual's right-to-privacy laws usually exceed the public's right-to-know, therefore prohibiting any discussions of individual performance during the public forum section, or any other time during the meeting."

>>>Minutes<<<

A motion was made by Trustee Skelton and seconded by Trustee Jasper to approve the minutes of the September 10th meeting.

Motion carries 5-0

>>>Finance Committee<<<

The committee found the beginning and ending warrant numbers of both claims and payroll to be accurate. There were no voided checks. There was one journal voucher #100196 to change project number for Title funds.

>>>Activity Accounts<<<

A motion was made by Trustee Jasper and seconded by Trustee Skelton to approve activity accounts with an ending balance of **\$16205.50**.

Motion carries 5-0

>>>Payroll and Bills<<<

A motion was made by Trustee Sanford and seconded by Trustee Skelton to approve the Payroll Warrants from number **23151 to 23216**, and Claim Warrants from number **33036 to 33100**.

Motion Carries 5-0

>>>Old Business<<<

1. Policy 4330F - Facilities/Resource Use - use of outdoor bleachers - 2nd reading

A motion was made by Trustee Skelton and seconded by Trustee Jasper to approve policy 4330F on the second reading

Motion Carries 5-0

2. Policy 3130 - Students of Legal Age - 2nd Reading

A motion was made by Trustee Skelton and seconded by Trustee Sanford to approve Policy 3130.

Motion Carries 5-0

>>>New Business<<<

1. Budgets – other funds

The Board reviewed the following budgets:

- OTO Kindergarten
- OTO Weatherization
- OTO Capitalization
- Microsoft Settlement
- Breakfast in the Classroom
- Restitution
 - Student
 - Staff
 - Facilities
 - Investments
- K-12 Data
- Rental Fund (220)
- Building Fund (260)
- Self Insurance Fund (278)

The Board also reviewed the revenue report. Due to the Gear Up and Gifted and Talented Grant not yet being approved, those budgets will be presented at the next meeting.

2. Adult Education programming

Superintendent Kero talked about some possibilities of class offerings for Adult Education. The position was opened to the staff on Friday. The stipend for a site coordinator will be \$2300.

Some of the possible offerings would be online classes through FVCC (250 classes offered at \$79 each. For people 16 years of age or older), guest speakers, 55 Alive for Senior Citizens, book clubs (would need a facilitator), GED (16 years and older). It was also recommended to talk to the people at Tricon in order to see what type of programming could assist the community due to recent layoffs.

It was suggested that a letter be sent to all students that are 16 years and older once the classes have been finalized.

This item will be on the next agenda for an update.

3. Tech Fund planning/budget

The Tech committee met Monday. The members of the Tech committee are Chris West, Kern Wilson, Jacki Gorshe, Don Almquist, Patty Kero and Terri Barclay. Some ideas suggested at the Tech meeting were holding monthly professional development classes for staff, purchasing smart boards, projects, colored printers and more licensing for software.

4. Resignation Music Teacher – Bob McCandless

Chairman Dunlap read the resignation letter of Bob McCandless. The resignation is effective September 30th, 2008

A motion was made by Trustee Jasper and seconded by Trustee Skelton to accept the resignation of Bob McCandless

Motion Carries 5-0

5. Hiring – Carla Jensen – Elementary Music

The administration recommended the hiring of Carla Jensen as a temporary music teacher to work with the 5th and 6th grade students as well as the K-4 rotation until a permanent teacher is hired. Her teaching certificate expired last June.

Superintendent Kero stated that in order to receive the quality educator payment, a certified music teacher needs to be in that program. In order for the high school to be accredited, we have to have a teacher with a music endorsement in the program.

The Board would like the Counselor to present them with the requirements for accreditation as well as graduation at the next meeting.

A motion was made by Trustee Sanford and seconded by Trustee Skelton to hire Carla Jensen as the elementary music teacher.

Trustee Dockter had a question regarding the cost of the temporary positions. The cost of hiring Carla Jensen to teach 2 classes of music will be \$70 per day. No benefits will be given. The recommendation of the administration is to base the rate on the pro rated annual salary that Mrs. Jensen would be receiving if she were still employed as a full time teacher. The recommendation supports the acknowledgement that Mrs. Jensen is an experienced teacher, and although she does not have a current license, does possess excellent teaching and classroom skills.

The motion was amended to include wage.

A motion was made by Trustee Sanford and seconded by Trustee Jasper to hire Carla Jensen as a temporary elementary music teacher at \$70/day for 2 classes and no benefits.

This will be revisited at the next board meeting.

Motion Carries 5-0

6. Hiring – Anita Bailey – HS Music

Anita Bailey is a retired music teacher and is in the process of getting her license reinstated. The daily wage is based on her education as a teacher as well as honoring 5 years of her teaching experience.

A motion was made by Trustee Sanford and seconded by Trustee Skelton to hire Anita Bailey as the temporary HS music teacher at \$47.72/day and no benefits.

To be revisited at the next board meeting

Motion Carries 5-0

7. Hiring – 21st Century

The following people were recommended by the administration and 21st Century Director, Julie Burklund.

Maury Johnston	- Larry Field
Dave Jensen	- Dawn Palmer
Tamara Williams	- Gloria Hermes
Julie Burklund	- Deb Debruin
Terri Barclay	

This is only a current list and there may be others hired for other positions as the school year progresses.

A motion was made by Trustee Jasper and seconded by Trustee Skelton to hire the above list at \$20/hour.

Motion Carries 5-0

8. Hiring – Winter Sports

The following list was recommended by the Athletic Director and Administration

Dawn Palmer – JH Co-Head Boys Basketball Coach
Larry Kelly – JH Co-Head Boys Basketball Coach
Jennifer Pruitt – JH Head Girls Basketball Coach
Kevin Managhan – HS Head Girls Basketball Coach
Jennifer Pruitt – HS Assistant Girls Basketball Coach

Dan Park – HS Head Boys Basketball Coach
Tamara Williams – JH Track Coach
Mark Feasel – HS Track Coach
Dan Park – HS Golf Coach

Assistants are contingent on a minimum of 12 Participants. Co-Coach positions will take the two stipends and split equally. If there are not enough numbers for an assistant, the head coach stipend would be split.

The HS Assistant Girls Basketball Coach position was tabled due to possible schedule conflicts. The Winter Cheerleading Coach position was also tabled.

A motion was made by Trustee Jasper and seconded by Trustee Sanford to hire the list as presented with the tabling of the HS Assistant Girls Basketball and Winter Cheerleading positions to be addressed at a later date.

Motion Carries 5-0

9. Policy 2100 - School Year Calendar and Day 1st Reading

This policy was updated from the MTSBA. The Clerk will include the existing policy in the next board packet in order to see the differences. This item will be on the next agenda for a 2nd reading.

10. Policy 2115 – Class Schedule

This is a new policy that was created by the Board. Joe Brott had advised that the policy should be numbered 2115.

Superintendent Kero read a statement that recommended that this policy not be approved. Principal Almquist concurs with the Superintendent's comment.

The Board responding that by stating that they “reserve the right to approve the class schedule” does mean that they would always have to approve.

Union President, Terri Barclay read a statement from the members that did not support this policy being adopted. In addition, the Union would like some notice when a new policy is being contemplated.

This policy will be put on the next agenda for a 2nd reading.

There was much discussion about this policy and the Board defended their decision to develop this policy by stating problems in the past. The Board sets the broad goals of the school, and they want to ensure that the goals are met through the schedule. Their main concern is the length of the school day and periods in a day as well as what type of classes are offered.

>>>Information/Discussion Items<<<

A. Strategic Planning

Everyone in the community will be invited to attend the strategic planning process. We need to find out what information is needed prior to the planning nights.

MTSBA proposes 3 planning nights at 4 hours in length. These sessions are not held on consecutive nights, but spread out to allow progress to take shape. Superintendent Kero will look at the school calendar and get some possible dates.

B. Background info for strategic planning

The discussion centered on information that is necessary and helpful in the strategic planning process. Those items are the state standards, district curriculum, assessments, textbooks, computer program for assessing, I-analyze, parent involvement, and staff training/development.

Currently the district is using the Dibbles program to assess reading levels at the K-6 level. This assessment is given 3 times a year and has already been done once for all the students.

The Board would like some type of assessment to cover reading and math as well as benchmarks throughout the year as well as transient students. Superintendent Kero will come with more information at next meeting

The reading curriculum is up for rotation this year for textbooks. Very soon the committee will be getting together to start that process. The Board would like a follow up at the December meeting.

Montcas test scores will be explained and distributed to parents through parent/teacher conferences.

The Board would like to be presented with the standards and GLE's for each grade level and subject.

>>>Administrative Report<<<

*E-rate – Kern Wilson will be doing the E-Rate application at no additional charge. Kenney Majerason of Plains School does their E-rate and he would be a good resource for Kern.

*Formal observations have been completed for all new teachers as well as pre and post conference.

*Open House served 220 visitors

*Teen Pregnancy Committee has met twice.

*Gear UP – 86 students to date attending the tutoring.

*Eight attendance letters have been sent out for students missing 4 or more days. There were 115 students that missed 1 day or less this semester, and letters were sent to those households thanking them.

*The outdoor basketball hoops have been installed. They still need to be painted and coated and that should be complete before winter. The tire chips have also been placed.

*Fall enrollment was 158 students.

*Dave Jensen presented the administration with a preliminary plan for a county vocational building project. They want to join together and building a house. More information will be given as it is received.

>>>Set Next Meeting/Adjourn<<<

The next regular meeting will be November 12 at 6 p.m. in Room 107. The meeting was adjourned by Chairman Dunlap at 8:34 p.m.

District Clerk

Board Chairperson