

*****08-09 MINUTES*****

**St. Regis School
September 10th, 2008**

The meeting was called to order at 6:00 p.m. by Chairman Dunlap.

>>>Board Roll Call<<<

H = Here

A = Absent

P = Partial

H- Ken Jasper
H- Shelly Dunlap
H- Jolie Skelton
A - Tina Dockter
H-Jackie Sanford

H- Patty Kero, Superintendent
H- Don Almquist, Principal
H-Tina Hill, Clerk

>>>Visitors<<<

Visitors (according to Sign-in sheet): Diane Gingerich, Julie Burklund, Cindy Feasel, Tamara Williams, Jim Martin

>>>Public Forum<<<

The chairman made the following statement, "Public Forum is an opportunity to discuss items that are not on the agenda. These items may not be voted on by the board, however. Also, a reminder that individual's right-to-privacy laws usually exceed the public's right-to-know, therefore prohibiting any discussions of individual performance during the public forum section, or any other time during the meeting."

>>>Minutes<<<

A motion was made by Trustee Skelton and seconded by Trustee Sanford to approve the minutes of the August 11th meeting.

Motion carries 4-0

A motion was made by Trustee Sanford and seconded by Trustee Skelton to approve the minutes of the August 12th meeting.

Motion carries 4-0

A motion was made by Trustee Sanford and seconded by Trustee Skelton to approve the minutes of the August 13th meeting.

Motion carries 4-0

A motion was made by Trustee Sanford and seconded by Trustee Skelton to approve the minutes of the August 14th meeting.

Motion Carries 4-0

A motion was made by Trustee Skelton and seconded by Trustee Sanford to approve the minutes of the August 15th meeting.

Motion carries 4-0

A motion was made by Trustee Sanford and seconded by Trustee Skelton to approve the minutes of the August 19th meeting.

Motion carries 4-0

A motion was made by Trustee Sanford and seconded by Trustee Skelton to approve the minutes of the August 27th meeting.

Motion carries 4-0

>>>Finance Committee<<<

The committee found the beginning and ending warrant numbers of both claims and payroll to be accurate. Payroll warrant #23099 was voided.

>>>Activity Accounts<<<

A motion was made by Trustee Jasper and seconded by Trustee Skelton to approve activity accounts with an ending balance of **\$15632.00**

Motion carries 4-0

>>>Payroll and Bills<<<

A motion was made by Trustee Sanford and seconded by Trustee Skelton to approve the Payroll Warrants from number **23075 to 23150**, and Claim Warrants from number **32975 to 33035**.

Motion Carries 4-0

>>>Old Business<<<

1. Policy 3141 - Out-of-District Student Attendance

Superintendent Kero provided evidence of law that states the trustees must approve the list annually. The policy was changed to add a line stating this fact. This is the 1st reading of the policy and it will be on the next agenda for a 2nd reading.

2. Policy 4330F - Facilities/Resource Use

The use of the bleachers and tractor will not be allowed. This is the 2nd reading of this policy.

A motion was made by Trustee Jasper and seconded by Trustee Skelton to approve Policy 4330F on the 2nd reading.

Motion Carries 4-0

Trustee Jasper commented that he appreciates the effort and attention to this matter by the administration and feels that the additional wording to the policy will help to save wear and tear on school equipment.

>>>New Business<<<

1. Hiring Cheerleading Coach – Tamara Williams

The Athletic Director as well as the Administration recommended Tamara Williams to be the Fall Cheer Coach.

A motion was made by Trustee Jasper and seconded by Trustee Sanford to hire Tamara as the Fall Cheerleading Coach.

Motion Carries 4-0

2. Hiring Inventory – Marie Snodgrass

Principal Almquist recommended Marie Snodgrass to perform the duties of data entry for inventory.

A motion was made by Trustee Sanford and seconded by Trustee Jasper to hire Marie Snodgrass to input the inventory information for the District.

Motion Carries 4-0

This position will be paid \$10/hour with a maximum of 40 hours.

3. Audit procedures

Superintendent Kero presented the recommended procedures for correcting the audit findings. There was a group effort by all involved departments in establishing these procedures. This item does not require a vote, but presented for information only.

4. Budgets – other funds

Line item budgets were presented for the following funds: Transportation (210), Bus Depreciation (211), School Lunch (212), Tuition (213), 21st Century, Title, Carl Perkins, Adult Education (217), Tech (228), Building Reserve (261).

The following line item budgets that still need to be presented are: Gear Up, OTO Weatherization, OTO Indian Ed, OTO Kindergarten, Breakfast in the Classroom, K-12, Gifted & Talented, Microsoft, (4) Restitution Categories, Drivers' Ed (218), Rental Fund (220), Building Fund (260), Self Insurance (278), Endowment (245).

A motion was made by Trustee Skelton and seconded by Trustee Sanford to accept the budgets presented.

Motion Carries 4-0

5. Policy 3130 - Students of Legal Age

This was the 1st reading of this policy; it will be on the next agenda for a 2nd reading. Several students in the school are over eighteen years of age and therefore deemed to be an adult. This policy defines the procedures for an adult student.

>>>Information/Discussion Items<<<

A. 21st Century – Programs and Staffing

Julie Burklund presented the programming plans for the school year. She will be placing an ad in the newspaper to stimulate some interest on the part of parents, volunteers, and hopefully people that could administer different classes.

It was suggested that information be shared for the open house on September 24th in order to get feedback from parents and community members.

The annual “Lights On” is tentatively planned for October 14th.

As with all positions, contracts need to be drawn up and the employees need to be hired by the Board.

B. District Goals

Superintendent Kero presented a proposal from MTSBA for providing planning to create a strategic plan (goal, mission statement, vision) for the District. The cost is approximately \$1500 plus expenses.

The Board is in favor of such a program. Such a program should take place during the evening on a week day.

C. Centennial Celebration for the District

Chairman Dunlap suggested that there be a centennial celebration for the District. She, along with Tina Hill, has volunteered to be on a planning committee for such an event. The Celebration is tentatively planned for the summer of 2009. Anybody interested in helping with this can contact Shelly Dunlap or Tina Hill.

>>>Administrative Report<<<

A. The Administration presented their report. It is attached. Some of the items discussed were:

Weekly reminders

Breakfast Schedule – participation is increased.

Maintenance/Construction Update

*Rental house – improvements ongoing

*Basketball Courts – finished the end of this week. Freedom Construction will perform the concrete pour at no cost. The District will pay for the concrete.

*Office Remodel – done.

*School Car – it will be returned tomorrow

*School Environment Improvement

- *Moving of snack machine
- *New banner/sign – possibly where the snack machine is, and also one at the elementary. Dave Jensen will be making a sign to identify main entrance, and gym/elementary entrance. Also would like to purchase some benches and new garbage cans.
- *Cleaning entryway to school
- *Gadgets to go is donating staff signs for offices and classrooms.

Some possible activities for the open house would be fundraisers as well as adult ed sign up.

>>>Set Next Meeting/Adjourn<<<

The next regular meeting will be October 8th at 6 p.m. in Room 107. The meeting was adjourned by Chairman Dunlap at 7:27 p.m.

District Clerk

Board Chairperson