

AMENDED

*****09-10 MINUTES*****

**St. Regis School
July 8th, 2009**

The meeting was called to order at 6:03 p.m. by Chairman Dunlap.

>>>Board Roll Call<<<

H = Here

A = Absent

P = Partial

H- John Cheesman

H- Shelly Dunlap

A- Jolie Skelton

A- Tina Dockter

H-Jackie Sanford

H- Patrick Low, Superintendent

H- Don Almquist, Principal

H-Tina Hill, Clerk

>>>Visitors<<<

Visitors (according to Sign-in sheet): Sharon Patterson, Jacki Gorshe, Scott Lowry, Terri Barclay, Diane Gingerich, Mary Johnston, Cindy Feasel

>>>Public Forum<<<

The chairman made the following statement, "Public Forum is an opportunity to discuss items that are not on the agenda. These items may not be voted on by the board, however. Also, a reminder that individual's right-to-privacy laws usually exceed the public's right-to-know, therefore prohibiting any discussions of individual performance during the public forum section, or any other time during the meeting."

Sharon Patterson spoke about her concerns as a taxpayer regarding the operations of the school board.

Diane Gingerich expressed her gratitude for the support she received during her family emergency.

>>>Minutes<<<

A motion was made by Trustee Cheesman and seconded by Trustee Sanford to approve the minutes of the July 10th meeting.

Motion carries 3-0

>>>Finance Committee<<<

The committee found the beginning and ending warrant numbers of both claims and payroll to be accurate.

>>>Activity Accounts<<<

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to approve activity accounts with an ending balance of **\$14527.76 including check number 5156 to ~~5172~~ 5173**. Athletic activity account has a negative balance and a claim check was written to cover the deficit.

Motion carries 3-0

>>>Payroll and Bills<<<

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to approve the Payroll Warrants from number **23769 to 23810 and direct deposit transactions from – 89716 to -89696**, and Claim Warrants from number **33611 to 33704**. Warrant #33660-33678 due to printer error. The claims register did not balance because one claim was posted to 05/09.

Motion Carries 3-0

>>>Old Business<<<

1. Construction/Summer projects (Scott) -Update

The process for the items that were approved at the last meeting have begun. Painting is also being done throughout the building. The gym floor was refinished, but it needs to be rescreened and finished again at no additional cost to the District.

2. Recommendation from Administration for Classified staff wages/benefits

The Administration recommended a 4% increase to wages plus the medical insurance increase. Employees would pay for dental/vision.

The Board would like to discuss the starting wage for a paraprofessional at the August meeting.

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to accept the recommendation by administration to give the classified staff a 4% increase, plus the increase to medical insurance coverage. The employee will be responsible for dental/vision coverage.

Motion Carries 3-0

3. Technology Request – Kern Wilson

The Technology Committee requested to purchase the following items: Color Printers, Four Smart Boards, and Black and White Laser Printers

The possible sources of funding are adult ed funds, the Hall donation, interest from restitution funds, technology fund, and protested tax reserves.

It was suggested that staff receive training during the summer for the smart boards.

A motion was made by Trustee Cheesman and seconded by Trustee Sanford to approve the tech requests for \$10,222.

Motion Carries 3-0

4. Principal Salary

It is the desire of the Principal for his wage to be similar to the average Class C Principal wage. The average is \$56,488, and he is currently making \$51,500.

It was recommended by Trustee Sanford to increase his salary by 4% and pay the Principal \$2500 to perform the duties of Transportation Director.

The Board agreed that a salary schedule needs to be in place for all non-certified positions. All parties are interested in moving forward with that process.

A motion was made by Trustee Cheesman and seconded by Trustee Sanford to increase Don Almquist's salary as Principal and Transportation Director to \$56,488.

Motion Carries 2-1 (Chairman Dunlap votes against)

5. Policy Update – MTSBA

*Policy 1111 Election (2nd reading)

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to approve Policy 1111 on the 2nd reading.

Motion Carries 3-0

*Policy 1400 Board Meeting (2nd reading)

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to approve policy 1400 on the 2nd reading.

Motion Carries 3-0

*Policy 1512 Conflict of Interest (2nd reading)

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to approve Policy 1512 on the 2nd reading.

Motion Carries 3-0

*Policy 3121 Enrollment and Attendance Records (2nd reading)

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to approve policy 3121 on the 2nd reading.

Motion Carries 3-0

*Policy 3300 Suspension and Expulsion (2nd reading)

Under the definition of suspension, it is not clear if the student would submit the work missed for "review" but receive no credit received, or if credit could be offered for those assignments missed.

It was suggested to cross reference the handbook with the policy.

The policy does not address long-term suspension.

This item was tabled until the August meeting. Trustee Skelton will obtain additional information for clarification.

*Policy 3600F1 Notification to Parents and Students of Rights Concerning a Student's School Records (2nd reading)

The Board would like to review this Policy at the August Board meeting. They would like copies of the existing policy as well as the proposed changed policy.

*Policy 5328P Family Medical Leave
This will be on the agenda for a 2nd reading in August.

It was recommended by the Superintendent that Policy 5328P be placed in the "back to school" packets.

*Policy 5500 - Payment of Wages Upon Termination (2nd reading)

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to approve Policy 5500 on the 2nd reading.

Motion Carries 3-0

5. Energy Audit/Quick Start Grant
DC engineering will be here Thursday the 9th. NW Energy only audits the windows, lighting and boiler.

>>>New Business<<<

1. Hiring – ground maintenance – Bernie Patterson

It was recommended by the administration that Bernie Patterson be hired as the 09/10 ground maintenance caretaker at \$7.75/hour.

A motion was made by Trustee Cheesman and seconded by Trustee Sanford to hire Bernie Patterson for the ground maintenance caretaker at \$7.75/hour.

Motion Carries 3-0

2. Extracurricular stipend committee update

Cindy Feasel has only received one response for information from other school districts, and she will be sending out a packet of collected information to all committee members.

3. Budget committee update

When the budget committee met, the expenditure budget exceeded the awarded budget amount by \$25,000. Careful consideration will be done in order to tap in to other funding opportunities.

4. Approval of Handbooks (Staff, Student)

Staff handbook – the changes were discussed and approved by the Board. Any significant changes are done after staff input from the previous year.

Diane Gingerich asked about the procedure for fingerprints and background checks for chaperones. It was suggested that a letter be placed in the “back to school” packet that explains the process.

The Board would like to work on a procedure that would address both day-trip chaperones and classroom chaperones. More research is necessary to know the requirements.

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to approve Staff Handbook for the 2009/2010 school year.

Motion Carries 3-0

Elementary Student Handbook

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to approve the Elementary Handbook for the 2009/2010 school year with changes to be made and the fingerprinting issue to remain pending.

Motion Carries 3-0

High School Student Handbook

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to approve the High School Student Handbook for the 2009/2010.

Motion Carries 3-0

5. Canvass of votes for general fund levy election

The Trustees canvassed the votes and found the following to be the results of the General Fund Levy election for each polling place.

In St. Regis:

43 votes were cast in favor of the levy

31 votes were cast against the levy.

In DeBorgia:

10 votes were cast in favor of the levy

6 votes were cast against the levy.

To summarize:

53 votes for, 37 votes against.

The chairman read the following statement:

“This is to certify, that at the Regular Meeting of the board of trustees of St. Regis School District No. 1, on July 8th, 2009, the General Fund Levy passed.”

>>>Information/Discussion Items<<<

A. AYP Update

This item was tabled until further information can be received.

B. Strategic Plan

Need to have a conversation with staff, community, and the Board to complete the strategic plan.
Need to set a date to have MTSBA come back.

>>>Administrative Report<<<

-The Administration would like to have new staff and substitutes come in and perform professional development.

-Chairman Dunlap asked about the MAPS testing results, and when those results would be sent to parents.

-Superintendent Low attended a budget workshop on July 21st in Missoula, and on August 24th there will be a meeting with the extracurricular committee and the negotiating committee in order to review the extracurricular scale and other items.

>>>Clerk’s Report<<<

- Fiscal close out reports are due July 30th for the 21st Century grant, Carl Perkins grant, and Gifted and Talented grant.

- Budget needs to be adopted by August 15th, TFS is also due at this time.

- Funding – we will be receiving \$1807 from Title IVA (Drug Free), \$83,359 for Title I, \$26,420 for Title IIA, \$125,302 for ARRA. The Quality Educator application has not been released so funding is unknown.

- Clean diesel bus grant – we did not participate in this. The purpose is to replace a bus that has not been fully depreciated and you must recycle the bus and not keep it in the fleet. There are several stringent requirements to this grant.

>>>Set Next Meeting/Adjourn<<<

The next regular meeting will be August 12 at 6 p.m. in Room 107. The meeting was adjourned by Chairman Dunlap at 8:46 p.m.

District Clerk

Board Chairperson