

*****08-09 MINUTES*****

St. Regis School

May 13th, 2009

The meeting was called to order at 6:01 p.m. by Chairman Dunlap.

>>>Board Roll Call<<<

H = Here

A = Absent

P = Partial

H- Ken Jasper
H- Shelly Dunlap
H- Jolie Skelton
H- Tina Dockter
H-Jackie Sanford

H- Patty Kero, Superintendent
H- Don Almquist, Principal
H-Tina Hill, Clerk

>>>Visitors<<<

Visitors (according to Sign-in sheet): Scott Lowry, Linda McLinden, Tamara Williams, Cindy Feasel, Julie Burklund, Darlene Jasper, Terri Barclay, Jim Warnken, Mary Johnston, Susan Nelson

>>>Public Forum<<<

The chairman made the following statement, "Public Forum is an opportunity to discuss items that are not on the agenda. These items may not be voted on by the board, however. Also, a reminder that individual's right-to-privacy laws usually exceed the public's right-to-know, therefore prohibiting any discussions of individual performance during the public forum section, or any other time during the meeting."

Terri Barclay spoke on behalf of the SREA. The SREA drafted a letter to the Board, but was unable to continue reading the letter as it referenced an individuals job performance. The Board felt that allowing the Union to continue with the letter may violate rights of privacy.

Tamara Williams made a statement apologizing for her personal behavior at the last board meeting.

>>>Minutes<<<

A motion was made by Trustee Dockter and seconded by Trustee Sanford to approve the minutes of the April 8th meeting.

Motion carries 5-0

A motion was made by Trustee Sanford and seconded by Trustee Skelton to approve the minutes of the April 21st meeting.

Motion carries 5-0

A motion was made by Trustee Sanford and seconded by Trustee Dockter to approve the minutes of the April 22nd meeting.

Motion carries 5-0

A motion was made by Trustee Jasper and seconded by Trustee Sanford to approve the minutes of the April 29th meeting.

Motion carries 5-0

Amend the minutes of May 6th to state that Preschool/Pre-K would be for 2 periods each day.

A motion was made by Trustee Sanford and seconded by Trustee Skelton to approve the minutes of the May 6th meeting with the amended changes.

Motion carries 5-0

A motion was made by Trustee Skelton and seconded by Trustee Sanford to approve the minutes of the May 7th meeting.

Motion carries 5-0

>>>Finance Committee<<<

The committee found the beginning and ending warrant numbers of both claims and payroll to be accurate. Payroll check numbers 23603 through 23612 were voided because checks were in printer when reports were printed. Payroll check numbers 23637, 23677, 23657 were voided due to a withholding error.

>>>Activity Accounts<<<

A motion was made by Trustee Jasper and seconded by Trustee Skelton to approve activity accounts with an ending balance of **\$17382.93 including check number 5132 to 5138.**

Motion carries 5-0

>>>Payroll and Bills<<<

A motion was made by Trustee Sanford and seconded by Trustee Jasper to approve the Payroll Warrants from number **23584 to 23695 and direct deposit transactions from -89787 to -89747**, and Claim Warrants from number **33471 to 33544.**

Motion Carries 5-0

>>>Old Business<<<

1. Policy 3521 – Admission to Athletic Events – 3rd reading

One of the members of the board liked the idea of an activity card, and offered support on that topic for the Athletic Director. The A.D. is not going to further research the possibilities of an activity card at this time.

A motion was made by Trustee Jasper and seconded by Trustee Dockter to amend Policy 3521 to reflect changes by A.D.

Motion Carries 5-0

2. Updated Policies – MTSBA Recommendations – 3rd reading

*Policy 3231 – Searches and Seizure

A motion was made by Trustee Jasper and seconded by Trustee Sanford to accept policy 3231 and 5130 on the 3rd reading.

Motion Carries 5-0

3. Bus (trade-in vs. sell)

It was suggested to trade in or sell a different bus than what was presented. The Board would like to know if the 2005 bus is fully depreciated. – tabled for more research.

4. Co-op for Construction Projects (Scott)

More time is needed to research what other schools are using this coop. Superintendent Kero had requested that information from Jim Ash, but has not received it.

5. Resolution for General Fund Levy Election

A motion was made by Trustee Dockter and seconded by Trustee Sanford to pass the resolution to have a general fund levy election on June 23rd

Motion Carries 5-0

6. Class Schedule

The schedule presented increased technology classes and increased time for JH math. The administration feels that it addresses the concerns of the admin, staff, and Board.

Admin recommends that the Board approve this schedule as presented.

Efforts to increase technology was commended.

A motion was made by Trustee Sanford and seconded by Trustee Dockter to accept the Class Schedule as presented.

Motion Carries 3-2 abstaining (Jolie, Ken)

7. Staffing Options -Music, Title

Already addressed, and should not have been on the agenda.

8. Bell Schedule

Same schedule for regular day as presented at last meeting. Late start and early out bell schedules were presented.

Some of the board would like the bell schedules to address the length of time for West End kids and lower elementary. Maybe the possibility of starting the day later could be an option.

The problem with starting the day later is that parents still drop off kids earlier. Staff input resulted in a consensus to remove time off the end of the day, not to start later. Also, athletic game start times impact school time especially if school goes longer in the day.

In the bell schedule presented, 25 minutes was removed from the end of the day. The board would like to see another option to split the 25 minutes between the start time and end time.

Tabled until next meeting.

Chairman asked to move the EXEC session to before Hiring Clerk.

10. Election

*-Canvass votes

There was an error between the election results and the tally book. This error did not make a change to who was elected. The results are as follows;

St. Regis Tally Book

Jolene Cantrell-Field – 67 Tally, Results state 77

John Cheesman – 88, Results state 98

Bonnie Mizener – 8, Results State 8

Jackie Sanford – 72, Results state 82

Charlee Thompson – 61, results state 1

Ellen Wiles – 8, results state 8

Total Votes

Jolene 81

John 106*

Bonnie 14

Jackie 82*

Charlee 68

Ellen 9

DeBorgia Tally Book

Jolene Cantrell-Field – 14, Results 14

John Cheesman – 18, Results 18

Bonnie Mizener – 6, Results 6

Jackie Sanford – 10, Results 10

Charlee Thompson - 7, Results 7

Ellen Wiles – 1, Results 1

The chairman read the following statement:

“This is to certify, that at the Regular Meeting of the board of trustees of St. Regis School District No.1, on May 13th, 2009, John Cheesman and Jackie Sanford were duly elected to fill the office(s) of trustee for the term of three eyars.

The new trustees were sworn in by the Clerk.

11. Organization of the Board

The meeting was turned over to the Superintendent to accept nominations for Chairman.

Chairman Nomination: Trustee Cheesman nominated Jackie Sanford. Trustee Skelton nominated Shelly Dunlap.

Jackie Sanford declined nomination. Four votes for Shelly Dnlap for chairman, Shelly didn't vote.

The meeting was returned to the Chairman.

Vice Chair nominations – Trustee Cheesman nominated Tina Dockter. Tina declined nomination. Trustee Cheesman nominated Jackie Sanford. No further nominations. Five votes for Jackie Sanford for Vice Chairman.

There was a brief recess at 7:13 p.m.

Executive Session started at 7:17 p.m.

Executive Session for litigation ended at 7:49 pm

Brief recess at 7:49 p.m.

Recess ended at at 7:59

Meeting was closed at 8:00 for Executive Session for Clerk Evaluation

9. EXECUTIVE SESSION – CLERK EVALUATION

Meeting reopened at 9:11

12. Hiring - Clerk

The Superintendent recommended that the board rehire Tina Hill as clerk for the next school year.

A motion was made by Trustee Dockter and seconded by Trustee Skelton to hire Tina Hill as clerk for the 09/10 school pending salary and benefits, but no less than present year.

Tina Hill stated that an hourly or salary wage needs to be reworked as salaried employees cannot receive overtime. The board asked for a recommendation from the administration at the next meeting.

Motion Carries 5-0

>>>New Business<<<

1. Roll call of new members

H- John Cheesman
H- Shelly Dunlap
H- Jolie Skelton
H- Tina Dockter
H-Jackie Sanford

2. Return to regular agenda

3. Starting wage/increases for Classified staff

The Superintendent recommended that a committee be formed to establish starting salaries for classified staff. The committee could include a couple board members and administration. It was recommended that the wages be tied to minimum wage.

4. Communication Arts Curriculum – adoption of series

Principal Almquist presented. The administration and staff recommends that both the 6-12 Glencoe Literature Series with the write source supplement be purchased and also the K-5th grade Literacy by Design.

Cost is estimated at \$20,000, and 20 books per class are needed for the high school.

There is \$14,000 remaining in this year's budget for textbooks, the administration recommends purchasing one portion from this years budget, and the other from next year's budget.

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to purchase the Glencoe Literature Series with Write Source Writing Supplement and the K-5 Literacy by Design Reading series.

Additional copies of Animated Literacy are needed, and the Resource room needs copies of the Literature Series

Motion Carries 5-0

5. Hiring – Dishwasher Position – Susan Nelson

The administration recommends that Susan Nelson be hired as the new dishwasher. Interviews were conducted by the Principal and Head Cook

A motion was made by Trustee Sanford and seconded by Trustee Skelton to hire Susan Nelson as the dishwasher for 4 hours a day at \$7.25 /hr

Motion Carries 5-0

6. Classified Contracts

The following list of Classified Staff was presented for rehire by the Principal.

Name	Position
John Douglas	Town Route bus driver
Amy Lowry	Town Route bus driver
Larry Fields	Head Cook
Gloria Hermes	Paraprofessional
Sabrina Managhan	Paraprofessional
Linda Jensen	Secretary
Scott Lowry	Head Maintenance
Dawn Palmer	Kitchen
Bernie Patterson	West End Bus driver
Gary Strate	Janitor
Susan Nelson	Dishwasher

A motion was made by Trustee Sanford and seconded by Trustee Skelton to rehire the list of classified staff, with contracts reading that salary and benefits pending for next year.

Motion Carries 5-0

7. Software Purchase – Black Mountain – Time Card Module

The Administration and Clerk recommend that the time card module be purchased from Black Mountain Software. The cost is \$1945 plus an annual maintenance fee of \$325.

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to purchase the Time Card Module by Black Mountain software

Motion Carries 5-0

8. Hiring – Principal

The Superintendent recommended that Don Almquist’s contract be renewed for the 09/10 school year.

A motion was made by Trustee Cheesman and seconded by Trustee Sanford to renew Don Almquist’s contract as Principal for the 09/10 school year, pending salary and benefits.

Motion Carries 5-0

9. Negotiations- update/possible approval of Master Agreement for 09/10

Trustee Sanford updated the board on the negotiations process.

There have been 4 negotiations meeting so far, and the next meeting is the 19th of this month. 7 issues have been established and on the 19th of May, Issue 1- Evaluations, and Issue 2 -Direct Deposit should be finalized. Vicky from the Board of Personnel Appeals has been assisting.

10. Retention of litigation counsel

Dave Dalthorp has been appointed by Western States Insurance to serve as litigation counsel.

A motion was made by Trustee Sanford and seconded by Trustee Skelton to hire Dave Dalthorp as litigation counsel.

Motion Carries 5-0

>>>Information/Discussion Items<<<

- *Prom is this weekend – at the community center
- *WR Grace trial is over – one of the substitutes really stepped up and helped during that time.
- *State Golf leaves Sunday
- *Kindergarten screening – May 20th
- *District Track Tomorrow
- *The entrance signs are in the process of being hung.

Superintendent Kero reported:

- *E-grants – deadline for the application is September, but could be pushed back to October or November, the application might be open at the end of May.
- *Final allocations won't be available until July
- *21st Century – system not ready for application process to start, maybe May. Verbal notice was given that we will be renewed at the same funding level. The grant is not competitive, but we do have to reapply
- *Title Grants are applied for through E-grants, so the same application deadlines and openings apply.

>>>Set Next Meeting/Adjourn<<<

The next regular meeting will be June 10th at 6 p.m. in Room 107. The meeting was adjourned by Chairman Dunlap at 9:56 p.m.

District Clerk

Board Chairperson