

*****09-10 MINUTES*****

St. Regis School

May 10th, 2010

The meeting was called to order at 7:02 p.m. by Chairman Dunlap.

>>>Board Roll Call<<<

H = Here

A = Absent

P = Partial

H- John Cheesman

H- Shelly Dunlap

H- Jolie Skelton

H- Tina Dockter

H-Jackie Sanford

H- Patrick Low, Superintendent

H-Edward Huenemann

H-Tina Hill, Clerk

>>>Visitors<<<

Visitors (according to Sign-in sheet): Diane Gingerich, Charlee Thompson, Julie Burklund, Tamara Williams, Melody Adamson, Scott Lowry, Jim Martin, Gerry Gotcher, Cindy Feasel, Monica Wilson, Mary Johnston, Kern Wilson, Gary Strate

>>>Public Forum<<<

The chairman made the following statement, "Public Forum is an opportunity to discuss items that are not on the agenda. These items may not be voted on by the board, however. Also, a reminder that individual's right-to-privacy laws usually exceed the public's right-to-know, therefore prohibiting any discussions of individual performance during the public forum section, or any other time during the meeting."

>>>Minutes<<<

A motion was made by Skelton and seconded by Trustee Cheesman to approve the minutes of the April 14th meeting.

Motion carries 5-0

A motion was made by Trustee Skelton and seconded by Trustee Sanford to approve the minutes of the April 22nd meeting.

Motion carries 5-0

A motion was made by Trustee Sanford and seconded by Trustee Skelton to approve the minutes of the April 28th meeting.

Motion carries 5-0

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to approve the minutes of the April 29th meeting.

Motion carries 5-0

A motion was made by Trustee Sanford and seconded by Trustee Skelton to approve the minutes of the May 3rd meeting.

Motion Carries 5-0

>>>Finance Committee<<<

The committee found the beginning and ending warrant numbers of both claims and payroll to be accurate.

>>>Activity Accounts<<<

A motion was made by Trustee Dockter and seconded by Trustee Skelton to approve activity accounts with an ending balance of **\$16,114.03 including check number 5365 to 5369. There are 4 outstanding checks.**

Motion carries 5-0

>>>Payroll and Bills<<<

A motion was made by Trustee Sanford and seconded by Trustee Skelton to approve the Payroll Warrants from number **24115 to 24145 and direct deposit transactions from – 89357 to -89317**, and Claim Warrants from number **34263 to 34321**.

Motion Carries 5-0

>>>Old Business<<<

1. Bus Driver Substitute Approval – Steve Pruitt

It was recommended by Superintendent to hire Steve as a substitute bus driver.

A motion was made by Trustee Sanford and seconded by Trustee Skelton to approve Steve Pruitt as a substitute bus driver

Motion Carries 4-0 Trustee Cheesman abstain

2. Hiring Maintenance Director – FINALISTS (alphabetically) EXECUTIVE SESSION ANTICIPATED

The finalists are : Curtis Cochran, Tom Heacock, Scott Lowry, Tim Palmer, Rick Wiard, Bruce Wood

The nepotism process has been completed. 9 people were interviewed.

Executive Session for reference checks 7:14 p.m.

Executive Session ended at 7:49

A motion was made by Trustee Skelton and seconded by Trustee Sanford to hire Tim Palmer as the Maintenance Director. The position will include hands on custodial duties as necessary and or assigned by Superintendent. This is 180 day (6 month) probationary contract with salary to be prorated based on a 20K annual salary including health insurance.

Motion Carries 4-0 Trustee Cheesman abstained.

3. Policy 1420 – School Board Meeting Procedure- 2nd reading

A motion was made by Trustee Skelton and seconded by Trustee Cheesman to Approve policy 1420.

Motion Carries 5-0

4. Daily Course Schedule for 2010/2011 – Policy 2115 – Class Schedule 2nd Reading
Patrick read his fact sheet.

Board discussed whether the policy should reference educational/academic periods per day.

A motion was made by Trustee Skelton and seconded by Trustee Sanford to approve Policy 2115 with the addition of the word academic period.

Motion Carries 5-0

5. EXECUTIVE SESSION – CLERK EVALUATION

Executive Session started at 7:57

Opened at 9:06

>>>ELECTION<<<

-Canvass votes

Candidates	Term	DeBorgia	St. Regis	Total
Shelly Jasper Dunlap	3 years	24	95	119
Charlee Thompson	3 years	23	91	114
Carol Young	3 years	22	120	142

The Board Chair read the following statement. “This is to certify, that at the Regular Meeting of the board of trustees of St. Regis School District No. 1, on May 10th, 2010, Shelly Dunlap, and Carol Young were duly elected to fill the office of Trustee for the term of three years.”

The Board reviewed the tally books, and verified that results match.

-Resolution for Building Reserve Levy

Building Reserve Fund Levy Proposition

For-136 Votes

Against-78 Votes

The Board Chair read the following statement. “Be it certified that the building reserve levy has been approved by the district electors.”

-Swear in new trustees

Tina Hill, Notary Public, swore in the new trustees.

-Organization of the Board. Meeting turned over to Superintendent Low for nominations of Board Chair and Vice Chair.

Superintendent Low asked for nominations for Board Chairman.

Trustee Skelton nominated Shelly Dunlap for Board Chairman and Trustee Cheesman seconded the nomination.

Motion carries 4-0 Shelly Dunlap abstained

Superintendent Low asked for nominations for Board Vice Chairman.

Trustee Cheesman nominated Jacki Sanford for Vice Chair and Trustee Skelton seconded the nomination.

Motion carries 4-0 Jackie Sanford abstained

-Appoint Clerk – Tina Hill

A motion was made by Trustee Cheesman and seconded by Trustee Sanford to appoint Tina Hill as the District Clerk for the 2010/2011 School year.

Motion Carries 5-0

>>>New Business<<<

1. Roll Call of New Board Members

H- John Cheesman

H- Shelly Dunlap

H- Jolie Skelton

H- Carol Young

H-Jackie Sanford

2. Return to regular agenda

At this point in the meeting, Mr. Bernie Luger provided materials highlighted the math program for the school year. These materials will be maintained in the clerk's office with the board packet information.

The board thanked him and the Math committee for all the work they have done. The Board asked where the grades are with meeting standards. It was stated that 7th grade is complete, 8th grade is approaching all standards. Freshmen are close, retention is a problem. Geometry – algebra skills were extremely low.

3. Resignation Kindergarten Teacher – Tamara Williams

A motion was made by Trustee Skelton and seconded by Trustee Young to accept Tamara's resignation as Kindergarten Teacher.

The audience would have liked to hear her read her resignation letter. Chairman Dunlap read the letter after Tamara left the meeting.

Motion Carries 5-0

4. Resignation 4th grade Teacher – Monica Wilson

Monica read her letter of resignation.

A motion was made by Trustee Skelton and seconded by Trustee Cheesman to accept Monica Wilson's resignation letter.

Motion Carries 5-0

5. Hiring Special Education Teacher – Jacki Muhs

A motion was made by Trustee Sanford and seconded by Trustee Young to hire Jacki Muhs for the Special Education Teacher

Motion Carries 5-0

6. Hiring Classified Staff 2010/2011

Dawn Palmer does not have to be posted for nepotism as it is a renewal of contracts. Board asked for a recommendation from the Superintendent. Superintendent is skeptical with current financial status of nation/state. Board asked when he would feel comfortable recommending for hire based on financial status. Superintendent stated that he would feel more comfortable at the June 9th meeting.

Name	Position	Duration
John Douglas	Town Route bus driver	school-year
Mark Field	Paraprofessional	school-year
Gloria Hermes	Paraprofessional	school-year
Carla Jensen	½ time Paraprofessional	school-year
Linda Jensen	Secretary	full-year
Amy Lowry	Town Route bus driver	school-year
Sabrina Managhan	Paraprofessional	school-year
Susan Nelson	Dishwasher	school-year
Dawn Palmer	Head Cook	school-year
Bernie Patterson	West End Bus driver	school-year
Bernie Patterson	Lawn maint/snow removal	full-year
Gary Strate	Janitor	full-year
Cheryl Ward	Assistant Cook	school-year

A motion was made by Trustee Sanford and seconded by Trustee Young to hire the Classified Staff as listed above for 2010/2011 school year excluding Dawn Palmer as she will be hired in a separate motion.

Motion Carries 5-0

A motion was made by Trustee Sanford and seconded by Trustee Young to hire Dawn Palmer for 2010/2011 school year

Motion Carries 4-1 Trustee Cheesman abstained.

7. Hiring Classroom Aide – Mary Nichols

Superintendent Low recommended Mary Nichols for the classroom aide position. She will observe in the classroom Tuesday or Wednesday, and start services the following day. The substitute aide that has been in the room has been wonderful. The substitute is being paid \$7.50 an hour. The rate for this position is the certified teacher rate similar to the rate for the current Kindergarten aide position.

A motion was made by Trustee Sanford and seconded by Trustee Skelton to hire Mary Nichols as a Classroom Aide for the remainder of the 2010/2011.

Motion Carries 5-0

8. Hiring 2010/2011 Coaching Positions

HS VB	CINDY FEASEL	HS ASSIST VB	JULIE BURKLUND	JH VB	JANELLE PRUITT
JH ASSIST VB	MELODY ADAMSON	HS FB	DAN NOONAN	HS ASSIST FB	JIM MARTIN/JESS TUCHSCHERER
JH FLAG FB	KEVIN MANAGHAN	HS GIRLS BB	JANELLE PRUITT	HS BOYS BB	DAN PARK
JH GIRLS BB	MARK FIELD	JH TRACK	MARK FEASEL	JH ASSIST TRACK	CINDY FEASEL
HS GOLF	DAN PARK	A.D.	CINDY FEASEL		

The following positions and coaches were accidentally left off the list and will be added to the next meeting agenda. Mark Field was left off for JH BB Coach and Jess Tuchscherer for HS Assistant Basketball. Janelle Pruitt needs to be posted in the newspaper in order to comply with the nepotism laws.

Athletic Director, Cindy Feasel, proposed 2 assistant football coaches due to the nature of the sport. Each would receive individual full stipends for the positions. The Board supported this.

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to hire the above list (except for Janelle Pruitt as the required posting for nepotism has to take place first) for the 2010/2011 school year.

Motion Carries 5-0

9. Hiring – 21st Century Summer Staff & Programming (Gloria Hermes, Taylor Davis, Bernie Patterson, Cindy Feasel, Chris West, Mary Johnston, Darlene Jasper, Jodie Burklund, Melody Adamson, Linda McLinden, Dave Jensen, Jess Tuchscherer, Janelle Pruitt)

A motion was made by Trustee Sanford and seconded by Trustee Young to hire the above list (except for Janelle Pruitt as the required posting for nepotism has to take place first).

These hirings are contingent upon the renewal of the grant and enrollment in the program.

Motion Carries 5-0

10. Overnight Trip Approval – Oregon – Mr. Feasel
This trip is supported by the Superintendent.

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to approve the 6th grade trip to Oregon

Motion Carries 5-0

11. Business Manager's Leave of Absence

The board would like this put on the agenda for next month in order to cap the salary of any emergency services.

12. Strategic Plan

The Board is comfortable with the most recent draft update of our plan from MTSBA to empower Superintendent to conduct several meetings with parents and the public to gain their input regarding the proposed Plan?

This draft could also be added to the website. Board supports moving forward to post community/parent meetings.

13. Otis Elevator Contract

Fee is \$130 month. Superintendent recommends the service contract.

A motion was made by Trustee Cheesman and seconded by Trustee Skelton to engage in the service contract if they will include the annual inspection.

Motion Carries 5-0

14. Technology investments (Mr. Wilson)

The Email server needs to be replaced either this summer or next summer. Anticipated cost is \$2500, plus \$700 for video cameras, and \$4000 for flat panel monitors. The backup server purchased in 2008 cost \$2000.

Board suggested a comprehensive plan formed by the Tech committee. They would like to see the "Cadillac model" as well as other plans such as a 5 year plan.

15. Calendar for 2010/2011

Gathering information from staff, parents, and community. Staff is used to having 3 potential calendars to choose from. Patrick will embrace input from staff as well as others in developing the calendar.

16. Race to the Top Grant

State of MT has to bid on the grant, as it is a competitive process. A memo of understanding is due to OPI by May 19th. Superintendent Low has several cautions about this grant: the entire grant is not available for viewing, but the MOU is due on the 19th, the grant stipulates that if a school district is in the lower 10% of overall state achievement the US Dept. of Education can come in and take over the District.

A motion was made by Trustee Skelton and seconded by Trustee Young to complete the memo of understanding for Race to the Top.

Motion Carries 5-0

17. Approval of Project to repair stucco fascia, soffit, and columns

Received one bid from Noonan Construction. Cost is approximately \$21,000. Superintendent recommended contracting with Noonan Construction.

A motion was made by Trustee Skelton and seconded by Trustee Cheesman to employ Noonan Construction to complete the work of repairing the stucco fascia, soffit, and columns to the building.

Motion Carries 5-0

18. Summer Work – Student Assessment Data – hiring – Darlene Jasper
Darlene has offered to build an assessment file this summer at a rate of \$20 per hour.

This item will be placed on the June agenda after a review of financial capability.

19. Volleyball Camp

In order to comply with nepotism laws, this item was tabled to post in the local newspaper.

20. Forest Service Contract & rates

Superintendent Low recommended increasing rental rates for the Forest Service by 5%. Rates have not been increased in the past three years.

A motion was made by Trustee Cheesman and seconded by Trustee Skelton to increase rate by 5% for the next year.

Motion Carries 5-0

21. Auditor Payment Approval

The audit contract for Denning, Downey & Associates is \$4500 which includes the audit as well as the GASB documents.

A motion was made by Trustee Sanford and seconded by Trustee Skelton to approve the audit bill as presented

Motion Carries 5-0

22. Student A – suspension of services <EXECUTIVE SESSION ANTICIPATED>

Executive Session started 11:27

Resumed 11:39

A motion was made by Trustee Young and seconded by Trustee Skelton to continue tutorial services of two hours per week for Student A through 06/04/10.

Motion Carries 5-0

>>>Information/Discussion Items<<<

No discussion of information items due to duration of meeting

- A. Track Improvements
- B. Health insurance quotes
- C. Interest Based Bargaining / Budget – set start date
- D. Building Maintenance Update
- E. Adult Education Update – Dustin
- F. Laptops for students
- G. Donation of Tiger Painting – Nancy Luger
- H. Presentation by Bernie Luger – Math overview
- I. 8 Period Day progress
- J. phone system update
- K. Driver’s Education Program
- L. Handicapped Parking
- M. 4th Grade Teacher job posting
- N. Centennial Planning Committee

>>>Administrative Report<<<

Report included in Board packet

>>>Clerk’s Report<<<

Report included in Board packet.

>>>Set Next Meeting/Adjourn<<<

The next regular meeting will be June 9th at 6 p.m. in Room 107. The meeting was adjourned by Chairman Dunlap at 11:41 p.m.

District Clerk

Board Chairperson