

**\*\*\*09-10 MINUTES\*\*\***

**St. Regis School**

**March 10, 2010**

The meeting was called to order at 6:00 p.m. by Chairman Dunlap.

**>>>Board Roll Call<<<**

H = Here

A = Absent

P = Partial

H- John Cheesman

H- Shelly Dunlap

H- Jolie Skelton

H- Tina Dockter

H-Jackie Sanford

H- Patrick Low, Superintendent

H-Edward Huenemann

H-Tina Hill, Clerk

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**>>>Visitors<<<**

Visitors (according to Sign-in sheet): Honor Choir Students & Parents, Diane Gingerich, Gerry Gotcher, Melody Adamson, Cindy Feasel, Tyler Cheesman, Charlee Thompson.

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**>>>Public Forum<<<**

The chairman made the following statement, "Public Forum is an opportunity to discuss items that are not on the agenda. These items may not be voted on by the board, however. Also, a reminder that individual's right-to-privacy laws usually exceed the public's right-to-know, therefore prohibiting any discussions of individual performance during the public forum section, or any other time during the meeting."

**\*HONOR CHOIR PERFORMANCE**

\*Superintendent Low read a Thank you letter from Linda McLinden.

\*Diane Gingerich – Newspaper in Education presented to Board.

\*Gerry Gotcher talked about the Handicapped Parking to the facility, and feels that the spaces need to be increased in number, and signage needs to be improved.

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**>>>Minutes<<<**

A motion was made by Trustee Skelton and seconded by Trustee Dockter to approve the minutes of the February 10th meeting with the changes.

Trustee Dockter asked for the minutes to reflect the amount of the MTSBA contract.

Motion carries 5-0

A motion was made by Trustee Skelton and seconded by Trustee Sanford to approve the minutes of the February 16th meeting.

Motion carries 5-0

A motion was made by Trustee Skelton and seconded by Trustee Cheesman to approve the minutes of the March 2nd meeting.

Motion carries 5-0

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**>>>Finance Committee<<<**

The committee found the beginning and ending warrant numbers of both claims and payroll to be accurate. Payroll check numbers 24051, 24063, 24068, 24069 were voided.

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**>>>Activity Accounts<<<**

A motion was made by Trustee Skelton and seconded by Trustee Sanford to approve activity accounts with an ending balance of **\$18,704.10 including check number 5330 to 5338**. There are 13 outstanding checks for February. Six of the checks have been addressed and will appear on the next report.

Motion carries 5-0

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**>>>Payroll and Bills<<<**

A motion was made by Trustee Sanford and seconded by Trustee Dockter to approve the Payroll Warrants from number **24043 to 24076 and direct deposit transactions from - 89444 to -89405**, and Claim Warrants from number **34127 to 34191**.

Motion Carries 5-0

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**>>>Old Business<<<**

**1. Policy Updates – 5th Reading - Policy 8430 – Records Management**

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to accept Policy 8430.

Motion Carries 5-0

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**>>>New Business<<<**

**1. Hiring – Pre-school Aide position – Deb Debruin**

Superintendent Low recommended that Deb Debruin be hired as the Pre-school Aide with the pay rate to be effective 2/11/10.

A motion was made by Trustee Sanford and seconded by Trustee Skelton to hire Deb Debruin, pay rate effective 2/11/10.

Motion Carries 5-0

**2. Hiring Assistant JH Track Coach – Melody Adamson**

It was recommended by Athletic Director, and supported by Administration to hire Melody Adamson as the Assistant JH Track Coach.

A motion was made by Trustee Dockter and seconded by Trustee Cheesman to hire Melody Adamson as the Assistant JH Track Coach for the 2009/2010 season.

Motion Carries 5-0

**3. Track Improvements**

Athletic Director, Cindy Feasel reports that student athletes do not like to run on our present Track surface, due to the size of the gravel/stones. A.D. is recommending an additional top-dressing to help bind the current surface.

Chairman Dunlap stated that two years ago the original intent was to come back the next year and add a finer layer to the existing surface.

The current proposal is to apply additional material such as pea gravel and clay substance, and roll the project to complete. We have received one bid from Jim Jensen for \$3500. The Board would like the previous contractor to be contacted for a bid, or at least one other bid.

A motion was made by Trustee Dockter and seconded by Trustee to approve up to \$3500 expenditures on track improvements, pending one additional bid.

Motion Carries 5-0

**4. Teacher lane advancement notifications**

According to the Master Agreement, teachers need to provide notice to the Trustees of their intent to advance on the salary scale. One lane advancement notification was received from Cindy Feasel. This information is being given to the Board for notification purposes only, and does not require a vote of the board.

**5. Interest Based Bargaining / Budget – set start date**

There will be a joint refresher training held with Superior.

A motion was made by Trustee Sanford and seconded by Trustee Skelton to participate in the joint training of IBB with Superior and Vicki Knudsen of the Department of Labor.

Motion Carries 5-0

**6. Non-renewal/Renewal of Teacher Contracts**

Recommendation of Administration is that all non-tenured and tenured certified teaching staff be retained for the 2010/2011 school year. The list is as follows:

Adamson, Melody	Feasel, Mark	Jensen, Dave	Tuchscherer, Jess	Wilson, Kern
Burklund, Julie	Gingerich, Diane	Johnston, Mary	Warnken, Jim	Wilson, Monica
Colip, Becky	Gorshe, Jacki	Martin, James	West, Chris	
Feasel, Cindy	Jasper, Darlene	McLinden, Linda	Williams, Tamara	

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to renew all non-tenured and tenured certified teaching staff for the 2010/2011 school year.

Motion Carries 5-0

Resignation letter from Bernie Luger was read by Superintendent Low. This item will be added to the next agenda for approval of resignation. Superintendent will post the position by next week.

**7. Building Reserve Fund Levy**

The Building Reserve Fund Levy was passed in 2005, and expires at the end of this fiscal year.

A motion was made by Trustee Skelton and seconded by Trustee Dockter to run the building reserve fund levy for and additional 5 years at the rate of \$30,000 per year.

Motion Carries 5-0

A motion was made by Trustee Sanford and seconded by Trustee Cheesman to run a trustee election for 2 trustees for 3 year terms.

Motion Carries 5-0

**8. General Fund Levy/Preliminary Budget amount**

The preliminary budget data sheet has been received form OPI, and it states that our general fund will receive an increase of \$45,286.73 for 2010/2011. The District is not eligible to run a general fund levy at this time.

We did receive our health insurance renewal rates for next year, and we will be receiving a 33% increase.

It was suggested that we contact other providers for quotes. Blue Cross and New West were the two companies discussed.

**9. Update Substitute List – Janelle Shackelford & Dallas Ward**

A motion was made by Trustee Cheesman and seconded by Trustee Skelton to add Janelle Shackelford and Dallas Ward pending receipt of background checks.

Motion Carries 5-0

**10. Hiring – Special Education Teacher – Nance Miller**

Nance Miller declined the offer of employment. Superintendent Low has received 2 additional applications that he is reviewing.

**11. Out of District student continued enrollment (EXECUTIVE SESSION ANTICIPATED)**

This item was moved to the end of the meeting.

Entered Executive Session 9:46

Ended Executive Session 9:47

A motion was made by Trustee Skelton and seconded by Trustee Cheesman to accept the Out of District enrollment request, due to a recent move by the family, through the 2009/10 school year.

Motion Carries 5-0

**12. Personnel Topic (EXECUTIVE SESSION ANTICIPATED)**

Moved to the end of the meeting.

Executive Session began at 8:16

Executive Session ended at 9:40

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**>>>Information/Discussion Items<<<**

**A. - Building Maintenance Update - Scott**

- Prepping of track/field will be prepped for start of season
- Installation of additional security cameras in elementary and bus barn are in process.
- Spring window cleaning will commence during spring break.
- resignation letter was received, but then retracted.
- boiler maintenance a constant, boiler #2 anticipated maintenance, boiler #1 is fully operational. The boilers are 90% efficient, installed in 1997.

**B. - Adult Education Update – Dustin**

On-line courses through FVCC still continuing, yoga classes on-site.

**C. - Bus Driver Substitutes**

- advertisements being placed in-district as well as beyond to newspaper.

**D. - Job Posting - One on One Aide**

- position has been filled. The 3<sup>rd</sup> person may not be necessary due to comfort level of aide and family.

**E. - Laptops for students**

Survey initiated through staff. Not all surveys returned, Supt. Hopes to have data compiled upon return from Spring Break. It was suggested that he ask other school districts that have implemented the program.

**F. - Daily Course Schedule for 2010/2011**

Discussion regarding the scheduling format for the 2010/2011 school year. The idea of an 8 period day was discussed. Superintendent Low read the fact sheet which helped to punctuate the topic.

Class preferences have not been performed yet. It will be early May before the preferencing schedule can be completed.

The new 5 year plan includes rigor of subject matter as well as Advanced Placement classes as goals of the District. It is believed that the 8 period day would help to establish these goals.

G. - Math Committee report

The committee met yesterday, and sample curriculum materials are en-route. Approximately 6 publishers will be sending sample materials.

H. - Trustee Election

Already discussed.

I. - Driver's Education Program

The program was offered 2 years ago, and there was not enough interest last year. Approximately 5-6 students interested this year.

J. - Special Education and Title I Teacher job posting

Have received applications for both positions. Would like to fill positions by June 4<sup>th</sup>.

K. - Centennial Planning Committee

- final draft of registration form/letter. Next meeting 3/9/10 at 6 p.m.

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**>>>Administrative Report<<<**

**\*Superintendent Report Highlights**

- **Radio station – Marlyss Schwaderer is researching the possibility of a live feed. Equipment was originally purchased at Emery Computers.**
- **Montana Youth Sings Honor Choir**

**\*Transportation Highlights**

- **Bus #5 (sports bus) throttle and heater problem has been addressed.**
- **quotes received from Harlow & Hartley's. Without our extra bus this year, we would have had to diminish either activities or routes. Board doesn't feel like they are prepared financially to purchase an additional bus this year. Board would like to adjust mill levies for next year in order to consider purchasing another bus.**
- **First aid training – updated**
- **Excursion needs some work.**
- **online driver training program.**

**\*Principal report Highlights**

- **citizenship test to seniors by American Legion**
- **First round of evaluations completed, 2<sup>nd</sup> round started.**
- **Resignation of Principal for next school year. Ed read his resignation letter. Superintendent Low and the Board thanked him for his efforts this year.**

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**>>>Clerk's Report<<<**

- **Budget workshops on March 22<sup>nd</sup> in Missoula**
- **April 22<sup>nd</sup> Region 1 meeting.**

**Closed for Executive Session 8:16 p.m.**

**Reopened at 9:40 p.m.**

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**>>>Set Next Meeting/Adjourn<<<**

The next regular meeting will be at 6 p.m. in Room 107. The meeting was adjourned by Chairman Dunlap at 9:47 p.m.

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District Clerk

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Board Chairperson