

*****09-10 MINUTES*****

St. Regis School

January 13, 2010

The meeting was called to order at 6:07 p.m. by Vice Chairman Sanford.

>>>Board Roll Call<<<

H = Here

A = Absent

P = Partial

H- John Cheesman

A - Shelly Dunlap

A- Jolie Skelton

H- Tina Dockter

H-Jackie Sanford

H- Patrick Low, Superintendent

H-Edward Huenemann

H-Tina Hill, Clerk

>>>Visitors<<<

Visitors (according to Sign-in sheet): Jim Martin, Jacki Gorshe, Chris West, Mary Johnston, Cindy Feasel, Diane Gingerich, Melody Adamson

>>>Public Forum<<<

The chairman made the following statement, "Public Forum is an opportunity to discuss items that are not on the agenda. These items may not be voted on by the board, however. Also, a reminder that individual's right-to-privacy laws usually exceed the public's right-to-know, therefore prohibiting any discussions of individual performance during the public forum section, or any other time during the meeting."

Superintendent Patrick Low, in recognition of National School Boards Month, took the time to thank the members of the Board for their service to our District.

>>>Minutes<<<

A motion was made by Trustee Cheesman and seconded by Trustee Dockter to approve the minutes of the December 9th meeting.

Motion carries 3-0

>>>Finance Committee<<<

The committee found the beginning and ending warrant numbers of both claims and payroll to be accurate. There was a difference in the beginning and ending balance for Activity Accounts due an NSF check for \$100. A collection letter was sent by Mr. Low as well as correspondence from the District Secretary, in an attempt to recover the funds. Two additional NSF checks were received this month for a total of \$44. There are 30 outstanding checks, two from December 2008.

>>>Activity Accounts<<<

A motion was made by Trustee Dockter and seconded by Trustee Cheesman to approve activity accounts with an ending balance of **\$14,985.38 including check number 5283 to 5305.**

Motion carries 3-0

>>>Payroll and Bills<<<

A motion was made by Trustee Dockter and seconded by Trustee Cheesman to approve the Payroll Warrants from number **23970 to 24000 and direct deposit transactions from – 89523 to -89487** payroll warrant number 23970 was added to 11/09 report after board meeting due to an error, and Claim Warrants from number **34014 to 34067**.

Motion Carries 3-0

>>>Old Business<<<

1. Policy 3511 – High School Football –Eight Man

Minimum Participation requirement (extracurricular activities & athletics) - 1st reading

This is a 1st reading, so approval is scheduled for the next meeting for approval as a 2nd reading.

2. Policy Updates – 3rd Reading

- Policy 8430 – Records Management

The policy speaks to a committee requirement, and the board is a little weary of this.

This item will be on the agenda next month for a 4th reading.

- Policy 5254 – Payment of employer Contributions and Interest on Previous Service

The board selected the NO PAY option.

A motion was made by Trustee Cheesman and seconded by Trustee Dockter to accept policy 5254 with the NO PAY option

Motion Carries 3-0

- Policy 5338 – Payment of Interest on Employer Contributions for Workers’ Comp Time

A motion was made by Trustee Cheesman and seconded by Trustee Dockter to accept Policy 5338 with the NO PAY option

Motion Carries 3-0

3. Close –Up Program

Dave Jensen is the advisor of Close-Up. Superintendent Low recommended that the District support the program this year by paying up to \$1679 toward the Advisor’s travel, lodging, and food.

A motion was made by Trustee Dockter and seconded by Trustee Cheesman to pay up to \$1679 out of the General fund to support Dave Jensen in the Close-Up Program.

Motion Carries 3-0

4. 5 Year Plan

Superintendent Low asked the board for direction in regards to the 3rd goal for the District’s 5-year plan. It was decided to have a work session to help decide on this topic due to 2 board members being absent from the meeting.

Meeting tentatively scheduled for January 20th at 6:00 p.m.

>>>New Business<<<

1. Science Club Trip Approval – Chris West

Chris West presented information on her Science Club plans to visit the Grand Canyon, and asked for approval of the trip. They plan to leave on the 26th of March and return home the 30th of March. It was also requested that the District pay an estimated \$950 for fuel and lunch room groceries. Ms. West is also planning to take students to the Missoula Crime Lab on the 20th of January and to Yellowstone on May 21st – 23rd.

A motion was made by Trustee Cheesman and seconded by Trustee Dockter to approve the trip to the Grand Canyon and Yellowstone National Park

Motion Carries 3-0

2. Hiring – Annual Staff Advisor – Jacki Gorshe

It was recommended by the Superintendent, that Jacki Gorshe be hired as the Annual Staff Advisor. Her stipend will be \$1013.58

A motion was made by Trustee Dockter and seconded by Trustee Cheesman to hire Jacki Gorshe as the Annual Staff Advisor for the 09/10 school year.

Motion Carries 3-0

3. Hiring – Honor Society Advisor – Jacki Gorshe

It was recommended by the Superintendent, that Jacki Gorshe be hired as the Honor Society Advisor. Her stipend will be \$516.93

A motion was made by Trustee Dockter and seconded by Trustee Cheesman to hire Jacki Gorshe as the Honor Society Advisor.

Motion Carries 3-0

4. Special Ed/Title One Teacher job posting – update

Superintendent Low has been working with this posting since Fall. The Special Ed Team meets on Friday to conduct a webcam interview. The candidate would have been a great addition to our school. The position was offered pending board approval. Offer was turned down due to current district offering to expand her duties and increase the salary.

One of the difficulties with filling this position is that it is a combined Special Ed/Title position. One of the priorities discussed at the January 7th work session was separating the Special Ed position from the Title position.

This item will be added to the agenda for the January 20th meeting.

5. Possible hiring of Special Ed/Title Position (candidate name to follow)

No discussion due to information shared in previous agenda item.

6. Special Education/Title I Purpose statement info.

The Superintendent presented a document to help explain the roles of the Special Education Program and the Title Program.

7. Elementary/Middle School Home School Student Athletic Participation

Should the District permit participation of a middle school age home schooled student to participate in our middle school athletic program this school year?

A.D. and Principal are of the opinion that it may well be best for a Home School student to not participate in our Athletic program due to the Montana High School Assoc. stance on this subject.

It would also be difficult to enforce the athletic code.

A motion was made by Trustee Cheesman and seconded by Trustee Dockter to continue past practice to not allow middle school home schooled student to participate in athletics.

Motion Carries 3-0

8. Hiring – Superintendent 2010/2011 contract (and/or beyond)

A motion was made by Trustee Dockter to hire Patrick Low as Superintendent for the 2010/11 school year, with a 2% increase to salary.

Motion dies due to lack of a 2nd.

A motion was made by Trustee Cheesman and seconded by Trustee Sanford to hire Patrick Low as Superintendent for the 2010/2011 and 2011/2012 school year, with a 2% increase to salary for the 2010/2011 school year, and salary for the 2011/2012 school year to be determined after evaluation.

Trustee Dockter did not feel comfortable with a two year contract because the Superintendent has only been in this position for six months. Not enough history to motion a two year contract.

Motion Carries 2-1 Trustee Dockter (opposed)

>>>Information/Discussion Items<<<

A. AYP

The Superintendent would like to carve out time for staff to research MontCas and NWEA data. Information letters continue to be communicated with parents.

B. NWEA results

C. Building Maintenance Update - Scott

Scott prepared a report and it was shared with the Board. A lot of interesting projects for the Spring/Summer 2010. 2 security cameras being installed on the 18th in the elem. Hallway.

D. Strategic Plan

Draft received by staff and board in December. Suggestion is to have a work session to fine tune. Provided the feedback received from Staff.

E. Concession Stand Advisor Stipend Amount Update

The stipend amount is \$1217.78

F. Reader Board

Still having technical difficulties. Radio transmitters were purchased, the transmitters worked, installed them and they wouldn't communicate. Kern gets them working, and then they fail shortly. Sending the transmitters to the manufacturer for troubleshooting.

G. Phone System

Simplex conducted a check and found their portion of the system to be operating. Blackfoot will be coming to the District to inspect their portion of the system.

>>>Administrative Report<<<

Principal Huenemann's Report Highlights

- Activity bus heater is not working – it had been recently repaired.
- Heater in bus barn is replaced.
- Attended MASSP Region 1 meeting
- PIRC Family Resource Center
- Play schedule,
- Classroom newsletter
- New Year's resolutions from Mrs. G's students.
- Monica Wilson selected to present at the National Science Teacher's Assoc.
- Smokey the Bear poster contest – 4 students received recognition
- High School Graduation time moved to 6 p.m.
- 4th grade to Missoula Symphony on the 29th.

Superintendent Low's Report Highlights

- Centennial emblem was purchased for the centennial mailings.
- Meet with new staff 1/mo
- Staff supported in notifying parents if a student is failing or close to failing info.
- Curriculum Consortium Feb. 4th – Bernie Luger will represent district
- Math committee will meet again on the 20th.
- Surveying Elementary math teachers to assess standards that have been reached
- Reading survey has also been conducted in the elementary. Are they moving students up or down a grade level? To support differentiated instruction
- Word list will be available on website to support Sitton Spelling program
- BPA had a successful competition and will move on to the state level.
- PBIS – presenter visited campus, staff interested in some elements of this program.
- MANDT trainings 1/16 and 1/18 – 8 staff participating

- Adult Ed- seeking instructors for various classes.
- Wellness committee – energy drinks usage during lunch hour off campus.
- Open Gym – large participation
- Will need to prioritize outcomes from meeting on 1/7 outcomes – on the agenda for the 20th.

>>>Clerk's Report<<<

- Audit Preparation
- Journal Voucher completed for the bathroom remodel.
- The Title IV A Safe and Drug Free School and Community Program will be terminated as of June 30, 2010. Funding has been used for things such as Red Ribbon week, and advertising.
- Completing the ARRA School Level Data Collection
- Completed the ARRA funding quarterly report
- Budget update
- W-2's, 1099's – subsequent reports
- Information provided for Montana Quality Schools Grant Program

>>>Set Next Meeting/Adjourn<<<

The next regular meeting will be February 10th at 6 p.m. in Room 107. The meeting was adjourned by Vice Chairman Sanford at 8:04 p.m.

District Clerk

Board Chairperson