

1 **St. Regis School District**

2  
3 **COMMUNITY RELATIONS**

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5 Facilities/Resource Use

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7 The Board recognizes the capital investment the community has in school buildings, facilities,  
8 and resources and believes such property should be available for use by legitimate community  
9 organizations, for legitimate purposes. The following provisions provide guidelines for such use:

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11 Priorities

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13 Requirements of school academic and co-curricular programs receive first (1st) consideration at  
14 all times. School-related organizations such as parent support groups, HEROs , Music,  
15 Sponsors, Booster Club, etc., will be given priority over non-school-related organizations.  
16 Recognized youth groups will be given consideration over adult groups.

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18 In general, groups or individuals not connected to the school, groups from outside the District, or  
19 those desiring to use school facilities or resources for financial profit will be considered on an  
20 individual basis. The District reserves the right to deny use by these groups or individuals and/or  
21 to require a damage deposit or charge a fee to cover expenses incurred by the District.

22  
23 Availability

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25 In general, school facilities will not be available on weekends or holidays. However, special  
26 arrangements can be made with approval of District administrative personnel. Unless special  
27 arrangements are made, use of facilities past 10:00 p.m. will be restricted. Availability of  
28 facilities and resources during summer months will depend on custodial, administrative, and  
29 maintenance schedules.

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31 Current curriculum materials, textbooks, and related resources may not be checked out by  
32 organizations, individuals, or parents to be used by children not currently enrolled in the District.

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34 Charges

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36 No charges will be made for use of school facilities by school-related organizations, student  
37 organizations, teacher or school personnel groups, and established youth groups, provided:

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39 1. No abnormal demands are made of custodial staff.  
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41 2. Use occurs during periods custodial staff are regularly on duty.  
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43 3. If facilities are used when custodial staff are not on duty, the group takes responsibility  
44 for cleanup and maintenance and leaves the facility properly cleaned, maintained, and  
45 secure, according to instructions included on the Facilities/Resource Use Agreement.

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4 4. A deposit of Thirty-Five Dollars (\$35) may be required for use of kitchen facilities, to  
5 ensure proper cleaning and maintenance. If the kitchen is properly cleaned and all  
6 utensils and equipment property maintained and/or put away, the deposit will be returned.  
7 Failure to perform the above duties will result in forfeiture of the deposit, and any  
8 additional costs will be billed to the responsible party designated on the Facilities/  
9 Resource Use Agreement.

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11 Copies of District curriculum guides are available at a cost of Five Cents (5¢) per page.  
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15 Legal Reference: 20-7-805, MCA Recreational use of school facilities secondary  
16 *Lambert Chapel v. Center Moriches Union Free School Dist.*, 113 S.Ct.  
17 2141  
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19 Policy History:

20 Adopted on: March 8, 2006

21 Revised on: